

WEE School Enrollment Form 2009/2010  
Christ United Methodist Church

Enrollment Fees due with Enrollment Form

Child's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Child's Home Telephone #: \_\_\_\_\_

List Telephone numbers where parents/guardians can be reached during WEE School hours:

Mother's # \_\_\_\_\_ Father's # \_\_\_\_\_ Guardian's # \_\_\_\_\_

Child's Address: \_\_\_\_\_

Date of Admission: \_\_\_\_\_ Date of Withdrawal: \_\_\_\_\_

What is the best way to contact you (phone, e-mail, etc.)? \_\_\_\_\_

Guardian's Address (if different from child's):  
\_\_\_\_\_

Family e-mail address:  
\_\_\_\_\_

Name, Address & Phone # of person to call in case of emergency if parents/ guardians cannot be reached:  
\_\_\_\_\_

Relationship to child:  
\_\_\_\_\_

I hereby give WEE School permission to allow my child to leave the facility ONLY with the following person(s): (name/ phone # & driver's license #)  
\_\_\_\_\_  
\_\_\_\_\_

**Check all that Apply:**



**AUTHORIZATION FOR EMERGENCY MEDICAL ATTENTION:**

In case of emergency, I give my consent to WEE School personnel to seek any and all necessary medical treatment for my child, \_\_\_\_\_. In the event that a doctor is required, I prefer that Dr. \_\_\_\_\_ be called at \_\_\_\_\_ . In the event that medical treatment is needed, I prefer that it be sought at \_\_\_\_\_ hospital. I understand that a conscientious effort will be made to locate me before any action is taken.

\_\_\_\_\_  
(signature of parent)

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

**WEE SCHOOL PARENT AGREEMENT**

The following conditions involving the care of are understood and agreed upon between Christ United Methodist Church WEE School and

\_\_\_\_\_  
(child's name— please print)

\_\_\_\_\_  
parent— please print)

**THE SCHOOL AGREES THAT:**

1. In return for the sum, which the parent agrees to pay, WEE School will give regular care to the above named child from 9:30 am to 2:30 pm for two days a week during the traditional school calendar year, except for Ft. Worth Independent School District and Crowley Independent School District holidays.
2. Your child's teacher(s) will examine the children daily for contagious diseases or illnesses before they are admitted for the day. The child cannot be admitted until free of fever, vomiting, diarrhea or rash for 24 hours. The child will be sent home if he/she has any signs of fever, vomiting, diarrhea or rash.
3. WEE School will exercise reasonable care and judgment in all matters related to the safety and welfare of the child.

4. In case of accident or illness to the child, the worker will promptly take such reasonable measures, as are in his/her judgment, in the best interest of the child and will notify the parents as soon as possible.
5. WEE School will provide physical care and emotional, social and mental development opportunities in a group situation.
6. WEE School will not release the child to anyone other than the parent or guardian without authorization from the parent.
7. WEE School will try to provide materials, toys and equipment in sufficient quantity to allow for a variety of play and learning activities during the day.

**THE PARENT AGREES THAT:**

1. The parent will pay WEE School in advance on the first day of WEE School each month (no later than the 10th of the month). Regular care shall be given to the above named child from 9:30 am to 2:30 pm, two days a week during the traditional school calendar year, with the exception of FWISD and CISD school holidays. Responsibility for payment on time is that of the parent who signs the entrance agreement form.
2. It is not the responsibility of WEE School to collect late tuition. If the parent or guardian sees the tuition or fee cannot be paid on time, it is the responsibility of the parent or guardian to make acceptable arrangements for the delayed payment with the Director before the payment is due. If acceptable arrangement for payment has not been made by the 10th of the month, a \$10.00 late charge will be assessed.

I understand and agree to abide by the guidelines on this page:

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parent / guardian signature

date

3. The parent will pay a non-refundable enrollment fee of \$40.00 for each child, payable at the time of application. The child is not considered a student at WEE School until the enrollment fee has been paid and all forms are submitted and accepted by the WEE School Director.
4. The parent or guardian will pay a supply fee of \$40.00 twice a year (August and January) for each child registered.
5. WEE School operating hours are 9:30 am to 2:30 pm, Mondays and Wednesdays. Parents who are late picking up their child will be charged \$5 for every 5 minutes late. Children may be taken to the classroom at 9:25 am.
6. In case of illness or accident and a parent or guardian cannot be contacted by the WEE

